

La Crosse USD 395  
Regular Board Meeting  
Monday, July 17, 2023

The board of education held the regular monthly meeting on Monday, June 17, 2023 at 5:56pm. Members present: John Irvin, Harland Werth, Sandy Showalter, and Glenn Herrman. Principal Jon Webster, Superintendent Bill Keeley, and Deputy Clerk Helen Showalter were also present. Guests attending include Lori Dierksen, Jami Castaneda, Sarah Sipe, Sid Wiens, Clark Wedel, Stephen Shogren & Stan Jones with Stifel Financial.

Glenn Herrman moved, seconded by Sandy Showalter to approve the June 12, 2023 & June 29, 2023 minutes. Motion passed. 4-0

#### Nominations

President Irvin requested nominations for Board President. Glenn Herrman nominated John Irvin. Glenn Herrman moved nominations cease and a unanimous ballot be cast for John Irvin as President. Harland Werth seconded the motion. Motion carried unanimously. 4-0

Request for Vice-President nominations: Glenn Herrman nominated Aaron McGaughey for Vice President. Glenn Herrman moved nominations cease and a unanimous ballot be cast for Aaron McGaughey for Vice President. Sandy Showalter seconded the motion. Motion carried unanimously. 4-0

#### Agenda

Sandy Showalter moved, seconded by Glenn Herrman to approve the July 2023 agenda as written with the removal of letter N under business. Motion carried unanimously. 4-0

Glenn Herrman made the motion to approve consent agenda items A-Q and to table District Treasurer to the regular August meeting and a modification to the calendar. Sandy Showalter seconded it. Motion passed 4-0.

#### Bond Issue Election Plan of Finance

Sarah Sipe with Landmark Architects discussed some updates to the elementary addition proposal and design. Sid Wiens with Wiens & Company discussed his preliminary estimate for the bond project. Steve Shogren presented and discussed his projected amortization schedule for the bond project.

#### LHS Girls Basketball Uniforms

Head Coach Jami Castaneda and Assistant Coach Lori Dierksen presented a design and bid for the Lady Leopard Basketball Uniforms. Sandy Showalter made the motion to approve the bid of \$7,110.00 for the purchase of the uniforms from BSN Sports. Harland Werth seconded it. Motion passed 4-0.

#### Resolutions

### **RESOLUTION TO WAIVE THE ANNUAL REQUIREMENT OF GAAP AND FIXED ASSET ACCOUNTING**

Mr. President, I Sandy Showalter move the adoption of the following resolution:

#### **RESOLUTION**

WHEREAS the Board of Education of Unified School District No. 395, Rush County, Kansas, has determined that the financial statements and financial reports for the year ending June 30, 2023 to be prepared in conformity with the requirements of K.S.A. 75-1120a are not relevant to the requirements of the cash basis and budget laws of this state and are of no significant value to the board, the unified school district, or the members of the general public of the district; and

WHEREAS there are no revenue bond ordinances or resolutions or other ordinances or resolutions of the said district which required financial statements and financial reports to be prepared in conformity with KSA 75-1120a(a) said act for the school year ending June 30, 2023;

NOW, THEREFORE BE IT RESOLVED, by the Board of Education of Unified School District No. 395, Rush County, Kansas, in regular meeting duly assembled the 17<sup>th</sup> day of July, 2023, that said board request the Director of Accounts and Reports to waive the requirements of K.S.A. 75-1120a(a) said law as they apply to the unified school district No. 395 for the school year ending June 30, 2024 ; and

BE IT FURTHER RESOLVED that the said board shall cause its financial statement and financial statements and financial reports of the said district to be prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of this state.  
Motion seconded by Glenn Herrman. Motion carried unanimously. 4-0

**RESOLUTION FOR RESCINDING POLICY  
STATEMENT FOUND IN FY 2022-2023  
BOARD MINUTES**

I John Irvin, move the adoption of the following resolution

**RESOLUTION**

Be it resolved that all policy statements found in the minutes of this board of education prior to July 17, 2023 be rescinded, and that the board of education adopt the policy manual as presented and recommended by the superintendent of schools, to govern this school district during the 2023-2024 school year, subject to periodic review, amendment, and revision by the board of education.

Seconded by Glenn Herrman. Motion carried unanimously. 4-0

**RESOLUTION  
to ESTABLISH ACTIVITY FUNDS / GATE RECEIPT ACCOUNTING**

I Glenn Herrman move to approve the following Resolution:

WHEREAS, The Board of Education of Unified School District No. 395, Rush County, Kansas, has determined that the creation of an activity fund is an efficient method to pay expenses for student activities; and

WHEREAS, Kansas law authorizes the establishment of school activity funds;

THEREFORE, BE IT RESOLVED, by the Board of Education of Unified School District No. 395, Rush County, Kansas, that an activity fund designated respectively as the Middle School, High School and Elementary School Activity Fund is created for the purpose of receiving and expending funds for student activities including athletics, music, forensics, dramatics and other board approved student extra-curricular activities.

The fund shall be administered by the Building Principal. The principal shall keep a record of all receipts and expenditures of the fund and shall prepare and file with the Board a statement showing all receipts, expenditures and balance at the end of each month and at the end of each school year. Any person authorized to administer an activity fund shall be bonded by the school district.

Funds in the Activity Fund shall remain district funds but shall not be considered school money for purposes of K.S.A. 72-8202(d) and the provisions of K.S.A. 12-105(b) shall not apply.

Adopted this 17<sup>th</sup> day of July, 2023, by the Board of Education of Unified School District No. 395, Rush County, Kansas.

Motion seconded by John Irvin. Motion carried unanimously. 4-0

**RESOLUTION  
PETTY CASH FUNDS**

I, Harland Werth move the following:

WHEREAS, The Board of Education of Unified School District No. 395, Rush County, Kansas, has determined that the creation of a petty cash fund is an efficient method to pay for needed expenditures in emergencies.

WHEREAS, Kansas law authorizes the establishment of petty cash funds;

THEREFORE, BE IT RESOLVED, by the Board of Education of Unified School District No. 395, Rush County, Kansas, that a petty cash fund, in the amount of \$500 shall be established at the La Crosse Middle School, \$500 shall be established at the La Crosse Elementary School and \$1000 shall be established at the La Crosse High School.

The fund shall be administered by the Building Principal. The principal shall keep a record of all receipts and expenditures of the fund and shall prepare and file with the Board a statement showing all receipts, expenditures and balance at the end of each month and at the end of each school year. Any person authorized to administer a petty cash fund shall be bonded by the school district.

The Petty Cash Fund shall be replenished by payment from the appropriate funds of the school district. The fund shall be kept separate from all other funds. The fund shall be maintained at the \$500, \$500 and \$1000 amount respectively. According to K.S.A. 72-8208.

Motion seconded by Sandy Showalter.

Adopted this 17<sup>th</sup> Day of July, 2023, by the Board of Education of Unified School District No. 395, Rush County, Kansas. Motion carried unanimously. 4-0

## **RESOLUTION TO ESTABLISH HOME RULE**

Mr. President, I Sandy Showalter move the adoption of the following resolution:

WHEREAS, the Board of Education of Unified School District No. 395, Rush County, Kansas, has determined that the exercise of powers granted by the legislature is of benefit to the board and local patrons; and

WHEREAS, Kansas law authorizes the board to transact all school district business; and WHEREAS, the board intends to adopt policies that the board deems appropriate to perform its constitutional duty to maintain, develop and operate local public schools; and

WHEREAS, the board acknowledges that the power granted by law shall not be construed to relieve the board from any obligations to comply with state law; and

WHEREAS, the board acknowledges that the powers granted by law and this resolution shall not be construed to relieve any other unit of government of its duties and responsibilities prescribed by law; and

WHEREAS, the board acknowledges that the powers granted by law do not create any responsibility on the part of the district to assume the duties or responsibilities that are required of another unit of Government;

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of Unified School District No. 395, Rush County, Kansas, that the board shall exercise the power granted by law and by this resolution.

ADOPTED by the Board of Education of Unified School District No. 395, Rush County, Kansas, the 17<sup>th</sup> day of July, 2023.

Motion seconded by Glenn Herrman. Motion carried unanimously. 4-0

### Govern Relations

Glenn Herrman was appointed as the KASB Government Relations Representative.

### District Insurance

Glenn Herrman moved, seconded by Harland Werth to approve the following as 2023-24 insurance carriers: Farm Bureau Ins. – boiler, notary E & O, treasurer, clerk and employee bonds; KASB – workers compensation; Rush Co. Ins. – property, liability, instruments etc.; State Farm Ins. – vehicles. Motion carried unanimously. 4-0

### Child Nutrition Program

John Irvin made the motion to participate in the National Child Nutrition Program and Glenn Herrman seconded it. Motion passed. 4-0

### Policy Updates

First reading of the June 2023 Policies.

Glenn Herrman made the motion to approve all policies as presented by policy committee consisting of John Irvin and Sandy Showalter. Sandy Showalter seconded it. Motion passed 4-0.

### Building Handbooks

Harland Werth made the motion to approve the presented 23-24 building handbooks. Sandy Showalter seconded it. Motion passed 4-0.

### Supplementals

Sandy Showalter made the motion and seconded by Glenn Herrman to approve the supplements as presented. Motion passed 4-0.

### School Rates and Fees

Glenn Herrman made the motion to approve the rates and fee as presented. Sandy Showalter seconded it. Motion passed 4-0.

### Negotiated Agreement

John Irvin and Glenn Herrman met with the teacher committee on June 12, 2023 to discuss the negotiated agreement. John Irvin made the motion to approve the negotiated agreement as presented. Glenn Herrman seconded it. Motion passed 4-0.

### Classified Salaries

Glenn Herrman made the motion the board go into executive session from 8:31 pm. until 8:41 pm. to discuss personnel, pursuant to non-elected personnel exception under KOMA and to include Superintendent Bill Keeley.

This executive session is being held in order to protect the individuals right to privacy. The open meeting will resume at 8:42 pm. Seconded by Sandy Showalter. Motion passed 4-0.

Glenn Herrman made the motion the board go into executive session from 8:42 pm. until 8:52 pm. to discuss personnel, pursuant to non-elected personnel exception under KOMA and to include Superintendent Bill Keeley. This executive session is being held in order to protect the individuals right to privacy. The open meeting will resume at 8:53 pm. Seconded by Sandy Showalter. Motion passed 4-0.

Glenn Herrman made the motion to approve the classified salaries as presented. Harland Werth seconded it. Motion passed 4-0.

#### School Calendar

Copy of the school activity calendar was presented to the board. A few corrections on dates will be made and sent to the printer on Tuesday, July 18<sup>th</sup>.

Glenn Herrman made the motion to modify the agenda and add letter U Special Meeting date to discuss and approve school bond issue. Harland Werth seconded it. Motion passed 4-0.

John Irvin made the motion to schedule a Special Meeting on July 24, 2023 at 7:00pm at the High School Auditorium to discuss two items concerning a bond issue. Sandy Showalter seconded it. Motion passed 4-0.

Upcoming meetings are scheduled for August 14, 2023 and September 13, 2023.

Meeting adjourned at 9:33pm.

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BOARD PRESIDENT

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BOARD CLERK