

La Crosse USD 395
Regular Board Meeting
Monday, July 1, 2024

The board of education held the regular monthly meeting on Monday, July 1, 2024 at 7:00pm. Members present: John Irvin, Harland Werth, Sandy Showalter, and Curtis Randa. Principal Jon Webster, Superintendent Bill Keeley, and Deputy Clerk Helen Showalter were also present. Guests attending include Sarah Sipe and Sid Wiens.

Sarah Sipe with Landmark Architects gave a small presentation of the floor plans and renderings for the new addition that her team and herself have been working on. Sid Wiens with Wiens and Company discussed the bond project and gave an update on the progress. His presentation included a design work schedule, projected workflow schedule and an additional HVAC work proposal. He is also wanting feedback from the board for additional projects.

They then left the meeting at 8:50pm.

Sandy Showalter moved, seconded by Curtis Randa to approve the June 17, 2024 minutes. Motion passed. 4-0

Nominations

President Irvin requested nominations for Board President. Sandy Showalter nominated John Irvin. Sandy Showalter moved nominations cease and a unanimous ballot be cast for John Irvin as President. Harland Werth seconded the motion. Motion carried unanimously. 4-0

Request for Vice-President nominations: Harland Werth nominated Aaron McGaughey for Vice President. Harland Werth moved nominations cease and a unanimous ballot be cast for Aaron McGaughey for Vice President. Curtis Randa seconded the motion. Motion carried unanimously. 4-0

Agenda

Curtis Randa moved, seconded by Harland Werth to approve the July 2024 agenda as written with the addition to letter G of Deputy Board Clerk, Helen Showalter. Motion carried unanimously. 4-0

Sandy Showalter made the motion to approve consent agenda items A-O. Curtis Randa seconded it. Motion passed 4-0.

Approval of Van Purchase

Harland Werth made the motion to approve the purchase of a 2023 Chrysler Pacifica from Lewis Automotive Group for \$37,349.95 and Sandy Showalter seconded the motion. Motion passed 4-0

Resolutions

RESOLUTION TO WAIVE THE ANNUAL REQUIREMENT OF GAAP AND FIXED ASSET ACCOUNTING

Mr. President, I Curtis Randa move the adoption of the following resolution:

RESOLUTION

WHEREAS the Board of Education of Unified School District No. 395, Rush County, Kansas, has determined that the financial statements and financial reports for the year ending June 30, 2025 to be prepared in conformity with the requirements of K.S.A. 75-1120a are not relevant to the requirements of the cash basis and budget laws of this state and are of no significant value to the board, the unified school district, or the members of the general public of the district; and

WHEREAS there are no revenue bond ordinances or resolutions or other ordinances or resolutions of the said district which required financial statements and financial reports to be prepared in conformity with KSA 75-1120a(a) said act for the school year ending June 30, 2025;

NOW, THEREFORE BE IT RESOLVED, by the Board of Education of Unified School District No. 395, Rush County, Kansas, in regular meeting duly assembled the 1st day of July, 2024, that said board request the Director of Accounts and Reports to waive the requirements of K.S.A. 75-1120a(a) said law as they apply to the unified school district No. 395 for the school year ending June 30, 2025 ; and

BE IT FURTHER RESOLVED that the said board shall cause its financial statement and financial statements and financial reports of the said district to be prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of this state.

Motion seconded by Harland Werth. Motion carried unanimously. 4-0

RESOLUTION FOR RESCINDING POLICY STATEMENT FOUND IN FY 2023-2024 BOARD MINUTES

John Irving tabled this resolution to the next board meeting.

**RESOLUTION
to ESTABLISH ACTIVITY FUNDS / GATE RECEIPT ACCOUNTING**

I Harland Werth move to approve the following Resolution:

WHEREAS, The Board of Education of Unified School District No. 395, Rush County, Kansas, has determined that the creation of an activity fund is an efficient method to pay expenses for student activities; and

WHEREAS, Kansas law authorizes the establishment of school activity funds;

THEREFORE, BE IT RESOLVED, by the Board of Education of Unified School District No. 395, Rush County, Kansas, that an activity fund designated respectively as the Middle School, High School and Elementary School Activity Fund is created for the purpose of receiving and expending funds for student activities including athletics, music, forensics, dramatics and other board approved student extra-curricular activities.

The fund shall be administered by the Building Principal. The principal shall keep a record of all receipts and expenditures of the fund and shall prepare and file with the Board a statement showing all receipts, expenditures and balance at the end of each month and at the end of each school year. Any person authorized to administer an activity fund shall be bonded by the school district.

Funds in the Activity Fund shall remain district funds but shall not be considered school money for purposes of K.S.A. 72-8202(d) and the provisions of K.S.A. 12-105(b) shall not apply.

Adopted this 1st day of July, 2024, by the Board of Education of Unified School District No. 395, Rush County, Kansas.

Motion seconded by John Irvin. Motion carried unanimously. 4-0

**RESOLUTION
PETTY CASH FUNDS**

I, Sandy Showalter move the following:

WHEREAS, The Board of Education of Unified School District No. 395, Rush County, Kansas, has determined that the creation of a petty cash fund is an efficient method to pay for needed expenditures in emergencies.

WHEREAS, Kansas law authorizes the establishment of petty cash funds;

THEREFORE, BE IT RESOLVED, by the Board of Education of Unified School District No. 395, Rush County, Kansas, that a petty cash fund, in the amount of \$500 shall be established at the La Crosse Middle School, \$500 shall be established at the La Crosse Elementary School and \$1000 shall be established at the La Crosse High School.

The fund shall be administered by the Building Principal. The principal shall keep a record of all receipts and expenditures of the fund and shall prepare and file with the Board a statement showing all receipts, expenditures and balance at the end of each month and at the end of each school year. Any person authorized to administer a petty cash fund shall be bonded by the school district.

The Petty Cash Fund shall be replenished by payment from the appropriate funds of the school district. The fund shall be kept separate from all other funds. The fund shall be maintained at the \$500, \$500 and \$1000 amount respectively. According to K.S.A. 72-8208.

Motion seconded by Curtis Randa.

Adopted this 1st Day of July, 2024, by the Board of Education of Unified School District No. 395, Rush County, Kansas. Motion carried unanimously. 4-0

RESOLUTION TO ESTABLISH HOME RULE

Mr. President, I John Irvin move the adoption of the following resolution:

WHEREAS, the Board of Education of Unified School District No. 395, Rush County, Kansas, has determined that the exercise of powers granted by the legislature is of benefit to the board and local patrons; and

WHEREAS, Kansas law authorizes the board to transact all school district business; and WHEREAS, the board intends to adopt policies that the board deems appropriate to perform its constitutional duty to maintain, develop and operate local public schools; and

WHEREAS, the board acknowledges that the power granted by law shall not be construed to relieve the board from any obligations to comply with state law; and

WHEREAS, the board acknowledges that the powers granted by law and this resolution shall not be construed to relieve any other unit of government of its duties and responsibilities prescribed by law; and

WHEREAS, the board acknowledges that the powers granted by law do not create any responsibility on the part of the district to assume the duties or responsibilities that are required of another unit of Government;

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of Unified School District No. 395, Rush County, Kansas, that the board shall exercise the power granted by law and by this resolution.

ADOPTED by the Board of Education of Unified School District No. 395, Rush County, Kansas, the 1st day of July, 2024.

Motion seconded by Curtis Randa. Motion carried unanimously. 4-0

Govern Relations

Sandy Showalter made the motion to approve Glenn Herrman as the KASB Government Relations Representative and Harland Werth seconded the motion. Motion approved 4-0.

District Insurance

Harland Werth moved, seconded by John Irvin to approve the following as 2024-25 insurance carriers: Farm Bureau Ins. – boiler, notary E & O, treasurer, clerk and employee bonds; KASB – workers compensation; Rush Co. Ins. – property, liability, instruments etc.; State Farm Ins. – vehicles. Motion carried unanimously. 4-0

Child Nutrition Program

Sandy Showalter made the motion to participate in the National Child Nutrition Program and Curtis Randa seconded it. Motion passed. 4-0

JBCC Policy

Curtis Randa made the motion to approve JBCC policy as presented. Seconded by Harland Werth. Motion passed 4-0

Disposal of Old Chromebooks

Sandy Showalter made the motion to allow Pat Jacobs to dispose of the old Chromebooks and it was seconded by Curtis Randa. Motion passed 4-0

SJN & FBT Authorized Signers Update

Curtis Randa made the motion to approve Helen Showalter as an additional signer on the district checking account at SJN Bank and to remove Cindi Wilson. Sandy Showalter seconded the motion. Motion approved 4-0

Curtis Randa made the motion to approve Tonia Parker as an additional signer on the High School Activity checking account at Farmers Bank and Trust and to remove Cindi Wilson. Sandy Showalter seconded the motion. Motion approved 4-0

End of Year Transfers

End of year transfers were discussed as presented.

Storage for Bus Fluids

Fluids are currently being stored off of school grounds. There have been some requests to store the bulk items at the bus barn or an alternate location. Board consensus is to currently leave situation as is.

Upcoming meetings are scheduled for July 15, 2024 and August 12, 2024 at 7:00pm.

Meeting adjourned at 9:33pm.

BOARD PRESIDENT

BOARD CLERK